

**RIDGECREST CHARTER SCHOOL
GOVERNING BOARD**

Special Meeting

Wednesday December 13, 2017

Time: 5:00 PM

325 South Downs Street, Ridgecrest, CA 93555

Telephonic: Hilton Garden Inn Lobby

310 N Madison Avenue, Yuma Arizona 85364

I. MINUTES

A. CALL TO ORDER

The meeting was called to order by the board chair at 5:05 pm.

B. ROLL CALL

	Present	Absent
Eric Bruen President	X	_____
Celesa Sanders, Vice-President	X	_____
Elsa Hennings, Secretary	VIA PHONE	_____
Ray Miller, Treasurer	X	_____
Deanna Lukens, Member	X	_____

C. FLAG SALUTE

The flag salute was observed.

D. MOMENT OF SILENCE

The moment of silence was observed.

II. APPROVAL OF BOARD MEETING MINUTES

Minutes of the Regular Meeting of November 29, 2017

Via Called Vote

Motion: RM Second: DL Vote: 5-0

Minutes of the Concurrent Meeting of November 29, 2017

Via Called Vote

Motion: RM Second: RM Vote: 5-0

III. COMMUNICATIONS

A. REPORTS

1. PTO Kathy Hileman

- Fundraising for Camp KEEP is on schedule
- Student of the Month will be announced this Friday
- May 4th Youth Festival will be Star Wars themed

2. Facility/Finance To Be Discussed During Admin Report

B. STAFF REPORTS

1. Administrative Report

Executive Director – Dr. Martinez

CALPADS

- CDE Data collection
- Thank you Gayle

First Interim & Audit

- Thank you Chevonne

RCS Benchmark Assessments & CAASPP

- Information agenda item
- Dashboard during January Board Meeting

Facilities Update

- Reported during facilities update

Assistant Director – Miriam Hogg

- The staff holiday party was on December 1st at the USO building. The staff enjoyed getting together and a good time was had by those that attended.
- The Holiday program for the students and parents will be December 21st at the Fairgrounds.
- McTeacher night at McDonalds will be December 14th between 5-7 pm.

Chief Operations Officer – Chevonne Dawson

- Focus has been on the STIRS Audit

Special Education Administrator – Karen Greenhaw

- Completing 504's and IEP facilitation.
- We are conducting CPI training for all Paraprofessionals and yard duties on Friday the 22nd.

C. PUBLIC COMMENT

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Oral Communications was opened at 5:20 pm and closed at 5:21 pm.

IV. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote. The Director recommends approval of all consent agenda items.

It is recommended that the Board approve Consent Agenda Items 1 – 4.

1. Approval of the October Payments to Staff and Vendors
2. Approval of the November Payments to Staff and Vendors
3. Approval October Financial Reports
 - Comparative Balance Sheet Detail
 - Statement of Operations Summary Budget to Actual
 - Statement of Operations Summary by Month
 - Statement of Operations Summary by Program
4. Personnel Report

<p>Via Called Vote</p> <p style="text-align: center;">Motion: CS Second: RM Vote: 5-0</p>

V. ITEMS SCHEDULED FOR ACTION/DISCUSSION/INFORMATION

1. Enrollment Report

<p>INFORMATION</p>

2. CAASPP and Benchmark Assessments

RCS is a small school so that a few students can have a huge outcome on statistics.
K-5 is focusing on ELA; looking at the data to drive instruction.
We are strong in K, 1 and 2.

<p>INFORMATION</p>

3. Approval of Master Service Agreement with Teter, LLC

<p>Via Called Vote</p> <p style="text-align: center;">Motion: DL Second: EH Vote: 5-0</p>

4. Approval of 16-17 Draft Auditors Report

<p>Via Called Vote</p> <p style="text-align: center;">Motion: CS Second: RM Vote: 5-0</p>

5. Approval of the Adoption of the Attached Evaluation and Award Contract

A Motion to table this item was made by RM. There was no second.
A Motion was made by RM to change the percentages in the evaluation and award of contract number 2A. 10% 2B. 30% 2C. 50% 2D.10%
The Motion was Seconded by EH.
The called Vote:
ER – Nay
CS – Yay
EH – Yay
RM - Yay
DL - Yay

Motion: RM Second: EH Vote: 4-1

6. Approval of First Interim Report

Via Called Vote

Motion: DL Second: CS Vote: 5-0

VI. FUTURE MEETINGS

1. January 24, 2018
2. January 27, 2018
3. February 28, 2018
4. March 28, 2018

VII. CLOSING BOARD COMMENTS

CS – Very grateful I got to work with all of you.

EB – discussed wanting to find out the design and pricing on the projects. Adding classrooms will net 5 and remodel 6/ 3 buildings with 2 classrooms.

A timeline needs to be established with what we expect to accomplish and when with the bond.

For example: 17-18 the parking lot will be started on June 1st 2018 along with the easement Fence off the area where the gym will be constructed

VIII. ADJOURNMENT

The meeting was adjourned at 6:37pm.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the Director’s office. Per Brown Act 54954.3(a) at any special meeting the public has the right to address any item described in the agenda before or during consideration of that item.