

**RIDGECREST CHARTER SCHOOL
GOVERNING BOARD
Special Meeting
Wednesday August 30, 2017
Time: 5:00 PM
325 South Downs Street, Ridgecrest, CA 93555**

I. MINUTES

A. CALL TO ORDER

The meeting was called to order by the board chair at 5:02 pm.

B. ROLL CALL

	Present	Absent
Eric Bruen, President	X	
<i>Celesa Sanders, Vice-President</i>		X
Elsa Hennings, Secretary	X	
Ray Miller, Treasurer	X	
<i>Deanna Lukens, Member</i>	X	

C. FLAG SALUTE

The flag salute was observed.

D. MOMENT OF SILENCE

The moment of silence was observed.

II. WORKSHOP

A. BROWN ACT TRAINING

The board and administration participated in a Brown Act Training held via skype presented by Young, Minney & Corr, LLP
Jerry W. Simmons, Esq presented.

Workshop

III. APPROVAL OF BOARD MEETING MINUTES

A. Minutes of the Special Workshop of July 20, 2017

Motion: EH Second: RM Vote: 4-0

B. Minutes of the Special Meeting of July 26, 2017

Motion: EH Second: DL Vote: 4-0

IV. COMMUNICATIONS

A. COMMITTEE REPORTS

1. PTO Kathy Hileman, Treasurer

- There was a very good turnout for our first meeting of the school year.
- The Believe fundraiser has started. This is the school's largest fundraiser of the year and usually brings in close to \$4,000.00.
- The PTO is looking to fill the President and Vice-President positions.
- Elsa Hennings suggested to looking into co-chairing these positions.

2. Facility/Finance –

- A timeline was discussed for new renovation project. We want to break ground in 10 months.
- Discussion on first step of vetting an architect, at least 3 for the new construction. The individual should have a track record of working with a bond.
- Steve will begin our Charter Petition in January 2018. We need to tie in Prop 39 funds with our construction.
- Board accepted the resignation of Mike Meyers. He knows 2 people as possible replacements and will contact them. He still would like to help as much as possible. Charter is doing great things.

B. STAFF REPORTS

1. Administrative Report

Start of School

- Well organized, smooth opening of school
- BTSN- last Thursday
- Picture Day- Last Wednesday
- Pre-Assessments- began Aug 21st. Still assessing
- BTSA- 4, possibly 5, teachers.

PTO

- Heroes' Day luncheon
- Seeking new board members

Unaudited Actuals

- Special board meeting
- Due September 15th

Petition

Begin January 2018

CDE Monthly Conference Call

- First call of 17-18 last Thursday
- Site visit change February 28- March 2nd
- Professional Development: Daily 6, Thinking Maps, PLTW, Write From the Beginning, Design Thinking

Facilities

- Wish List: solar; shade structure; labs: computer, creative/make space; conference/board room; dining room expansion; locker rooms, bleachers, concession areas; music room; portable classroom replacements and additions; landscaping; perimeter fencing; digital marquee; perimeter barrier for kindergarten; whole school P.A. system; 21st century classrooms; portable storage; benches around campus
- Communication with Nick Hagen at Piper Jaffray and Chris Schmidt and Bob Nicholson at Eric Hall and associates

Facilities Timeline

1. September: Finance Committee Meeting
2. September no later than mid-October; Retain architect
3. October: Architect estimates for projects
4. November: Narrow project focus to what we can afford under budget
5. November/December: Bid process for retaining contractor. Architect draws up any plans.
6. December no later than January: Lease- Lease back contractor agreement
7. January-February: Architect and contractor work together on MGPs (Maximum Guaranteed Prices)
8. March: MGPs submitted to Piper Jaffray (bond underwriter)
9. Early May: Bonds sold
10. End of May: Financing finalized
11. June 2: Construction begins

C. PUBLIC COMMENT

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Oral Communications was opened at 6:14 pm and closed at 6:14 pm.

V. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote. The Director recommends approval of all consent agenda items.

It is recommended that the Board approve Consent Agenda Items 1 – 2.

1. Approval of the July Payments to Staff and Vendors
2. Personnel Report

Motion: EH Second: DL Vote: 4-0

VI. ITEMS SCHEDULED FOR ACTION/DISCUSSION/INFORMATION

1. Enrollment Report

INFORMATION

2. Resolution 2017-015

Motion: EH Second: DL Vote: 4-0

3. Approval of Unaudited Actuals

Tabled

4. On-Point Presentation

Tabled

VII. CLOSED SESSION

The Executive Director announced that the closed session was cancelled.

VIII. FUTURE MEETINGS

1. September 13, 2017 Tentative
2. September 27, 2017
3. October 25, 2017
4. November 29, 2017

IX. CLOSING BOARD COMMENTS

Ray Miller – Ran across a school in Delaware that that has a gym similar to what we want to build. He is following up on it.

Eric Bruen- Making notice that he is recusing himself from a personnel investigation.

Discussion about after school pick-up and remedies.

X. ADJOURNMENT

The meeting was adjourned at 7:11 pm.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the Director's office. Per Brown Act 54954.3(a) at any special meeting the public has the right to address any item described in the agenda before or during consideration of that item.