

**RIDGECREST CHARTER SCHOOL**

**GOVERNING BOARD**

**Regular Meeting**

Wednesday February 28, 2018

**Time: 5:00 PM**

325 South Downs Street, Ridgecrest, CA 93555

**I. MINUTES**

**A. CALL TO ORDER**

The meeting was called to order by the board chair at 5:00 pm.

**B. ROLL CALL**

	<b>Present</b>	<b>Absent</b>
Eric Bruen President	_____	X _____
Vice President	_____	_____
Elsa Hennings, Secretary	X _____	_____
Ray Miller, Treasurer	X _____	_____
Deanna Lukens, Member	X _____	_____

**C. FLAG SALUTE**

The flag salute was observed.

**D. MOMENT OF SILENCE**

The moment of silence was observed.

**II. APPROVAL OF BOARD MEETING MINUTES**

Minutes of the Regular Meeting of January 24, 2018

Motion: RM Second: DL Vote: 3-0

Minutes of the Special Meeting of January 27, 2018

Motion: DL Second: RM Vote: 3-0

**III. COMMUNICATIONS**

**A. REPORTS**

**1. PTO Kathy Hileman**

- This will be Kathy's last month on the PTO
- Financial report was given to members

## 2. Facility/Finance Steve Martinez

- Steve presented the sketches of the administration building remodel and the gymnasium remodel.
- We are currently advertising for construction companies to bid on the construction.
- We will look at bids from three to four general contractors.
- Interviews will be conducted on April 12, 2018
- We want to have contractor on board by mid-April.

## 3. Board Nominee Committee Deanna Lukens

- The committee met and the nominee they agreed upon is Chip Holloway. He has agreed to accept the appointment to the board.

## B. STAFF REPORTS

### 1. Administrative Report

#### A. Executive Director Steve Martinez

##### CDE Visit

January 31, February 1

Positive visit

CDE is a helpful oversight provider

##### Grant Writing Update

DOD Counseling Grant

##### Conflict Resolution and Mediation Training

February 6-8 in Monrovia

Difference between conflict and mediation

##### Board Selection Committee

Candidate chosen but waiting for confirmation from candidate

##### First 5 Dental for Kindergarten

Cut due to funding

Harriet Smith

##### Leadership Ridgecrest

IWV Economic Outlook

Group Project

Geothermal Plant tour

##### Facilities Progress

Exterior designs

Financing

RFPQ and site walk March 6

##### Active Shooter Training

Staff: February 23<sup>rd</sup>

Lockdown drill March 7

RPD

### Administrative Coaching

February 17

Overview: facilities projects, student achievement, professional development

Follow up in April to look at CAASPP data

Admin team charge Late June or early July

Assistant Director

Special Education Administrator

Chief Financial Officer

### **B. Assistant Director – Miriam Hogg**

#### Teacher Recruitment Fair

We anticipate a few vacancies next year and have begun the search for qualified candidates. In the past, location have not always yielded favorable results. On Wednesday February 21<sup>st</sup> Dr. Martinez and I attended a teacher career fair sponsored by the University of California in Bakersfield. We provided approximately 20 people with information about RCS, answered questions, and even collected resumes.

#### Early Education Fair

The MOMS Club of Ridgecrest invited RCS representatives to participate in their Early Education Information Fair. The event was held on Saturday February 24<sup>th</sup> at the Ridgecrest United Methodist Church (no affiliation). The purpose of the event was to provide information and answer school related questions about registration, forms, dates, and eligibility.

#### School Highlights

The Odyssey of the Mind Team traveled to Fresno on Saturday February 24<sup>th</sup>. Ms. Kimber is coordinator. The students had a great time, was inspired by other teams and their projects, and earned 5<sup>th</sup> place.

#### RCS Sports

The basketball season for middle school has ended. Although we didn't earn a placement this year, Mr. Kaufman feels confident that our boys would easily earned 1<sup>st</sup> place among schools similar to our school size (Trona, Immanuel, St. Ann's).

Students for 5<sup>th</sup> grade girls' and boys' basketball team have been selected. Their season will begin next week.

RCS Jr. Olympics begins next week. Middle School students will compete Monday and Tuesday. Elementary school students compete Wednesday, Thursday, and Friday. Qualifiers from the RCS event will compete against other schools in Ridgecrest at the college. The date for this event will be provided at a later time.

The Annual RCS 5K is Saturday March 10<sup>th</sup>. Check-in is at 8:30. This is a free community event but donations are accepted and benefit the RCS Athletic Program. Mr. Kaufman is the organizer of this event.

### **C. Special Education Administrator Karen Greenhaw**

Paraprofessional Conference

- a. Sent 2 paraprofessionals
- b. Learned about supporting students in the classroom

- i. Behavior
- ii. Academics

ACSA Academy

- a. Due Process
- b. FAPE
- c. IEP Facilitation

**2. Chief Financial Officer – Chevonne Dawson**

No Report. The January Financials and the Second Interim Report will be on the Special March 14<sup>th</sup> 2018 meeting agenda.

**C. PUBLIC COMMENT**

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Oral Communications was opened at 5:36 pm and closed at 5:36 pm.

**IV. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote. The Director recommends approval of all consent agenda items.

**It is recommended that the Board approve Consent Agenda Items 1.**

- 1. Personnel Report

Motion: RM Second: DL Vote: 3-0

**V. ITEMS SCHEDULED FOR ACTION/DISCUSSION/INFORMATION**

- 1. Enrollment Report

INFORMATION

- 2. Approval of the RCS Comprehensive Safety Plan

Motion: RM Second: DL Vote: 3-0

- 3. Approval of the Purchase & Service/Monitoring Agreement with PSLA Security Systems

Motion: DL Second: RM Vote: 3-0

**VI. FUTURE MEETINGS**

1. March 14, 2018 Special
2. March 28, 2014 Cancelled
3. April 25, 2018
4. May 23, 2018

**VII. CLOSING BOARD COMMENTS**

**VIII. ADJOURNMENT**

The meeting was adjourned at 5:58 pm.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the Director's office. Per Brown Act 54954.3(a) at any special meeting the public has the right to address any item described in the agenda before or during consideration of that item.*