

PTO MEETING MINUTES: SEPTEMBER 7, 2018
RIDGECREST CHARTER SCHOOL

Call to Order

12:50

- Call to order by PTO President

Approval of Last Month's Meeting Minutes

12:52

- Those present had a quick chance to review the minutes from the August 8 meeting.
- They were urged in the future to read them ahead of time and bring any concerns to the meeting.
- Minutes were approved.

PTO Officers

12:53

- The following were running for the following PTO Board Officer Positions.
 - Vice President
 - James McMurry
 - Treasurer
 - Amber Cribb
 - Brittney Darouze
 - Secretary
 - Karen Greenhaw
 - Amber Lowry
- Vice President
 - There were no other nominations when asked

PTO VOTE 12:55

- **Jennifer Leonard** motioned to nominate **James McMurry** for Vice President.
- **Linda Thompson** seconds the motions.
- Motion passes
 - **11** of Yay votes
 - **0** of Nay votes
- Secretary
 - There were no other nominations when asked

PTO VOTE: 1:00

- **Jennifer Leonard** motioned to nominate **Amber Lowry** for Secretary.
- **Linda Thompson** seconds the motions.
- **Brittney Darouze** motioned to nominate **Karen Greenhaw** for Secretary.
- **James McMurry** seconds the motions.

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- First vote ended in a tie.
 - 6 of Yay votes for Karen, 6 Yay for Amber
- Discussion regarding if Karen was eligible and possible conflict of interests due to her also being an Administrator took place.

- Vote was temporarily tabled while Bylaws could be investigated.

- Also tabled was the Treasurer position.

Heroes' Day Recap

1:05

- With a few hiccups regarding class scheduling, the event was very successful.
- Donations exceeded expectations and forms that were turned in.

- Kern County Fire Department, Kern County Sheriff's Department, Ridgecrest Police Department and Liberty Ambulance were in attendance.
 - 9 Vehicles total
 - 36 First Responders total
- Each department brought at least 2 vehicles.
 - This was arranged so that unless there was a "catastrophic" event, one vehicle/crew could leave while the other stayed.
 - This happened several times, and the units would switch out.

- The main complaint heard was this year the lights and sirens were almost continuous the entire event rather than sporadically in the past.

- As a reminder, all staff are to hold off on fixing a plate for themselves until the First Responders have had a chance to be served.
- Several fixed a plate before the responders were able to take a break.
- Donations meant for First Responders only and the entire school staff can fix a plate if there are leftovers.
 - Leftovers are always taken to the Teacher Lounge after the responders have eaten

PTO Officers (Continued)

1:10

- After verifying the bylaws, there is no conflict of interest for an administrator to run as a PTO Officer with one exception.
 - The Business Manager cannot become PTO Treasurer.

- During the review, both Amber Lowry and Karen Greenhaw refused their

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nominations.

- No one else wanted to be secretary at the time.
- We again tabled the discussion to give both parties time to think.

Yankee Candle Fundraising

1:25

- Fundraising packets were given to teachers on Friday, August 31st at the request of parents who wanted to get a jump start over the holiday weekend.
- Teachers, including Middle School, who did not send them home before the 3-day weekend sent them home on Tuesday, September 4th.
- Deadline to turn in orders has been extended to Monday, September 17th.
- Order tally forms must be turned in to Yankee Candle by 5pm on Wednesday, September 19th.

- Some parents have complained about the cost of items listed in the catalog.

PTO Officers (Continued)

1:28

- Both parties agreed to allow a revote and abide by the outcome of the vote.
- Karen stated that she is running for Secretary NOT as an administrator but as a parent.

PTO VOTE 1:38

- **Motions of nominations same as previous.**
- Motion passes
 - **Karen Greenhaw** obtained 6 votes
 - **Amber Lowry** obtained 5 votes
 - **Jennifer Thrailkill-Leonard** abstained from voting

- Treasurer
 - There were no other nominations when asked

PTO VOTE: 1:39

- **Jennifer Leonard** motioned to nominate **Brittney Darouze** for Treasurer.
- **Tom Leonard** seconds the motions.
- **Brittney Darouze** motioned to nominate **Amber Cribb** for Treasurer.
- **Linda Thompson** seconds the motions.
- Motion passes
 - **Amber Cribb** obtained 8 votes
 - **Brittney Darouze** obtained 3 votes

- The 2018 – 2019 School Year PTO Board Officers are as follows effective immediately

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- President: Jennifer Thrailkill-Leonard
- Vice President: James McMurry
- Treasurer: Amber Cribb
- Secretary: Karen Greenhaw
- Teacher/Staff Liaison: Linda Thompson
- All positions are for a two (2) year term and will end on June 30, 2020
 - President and Teacher/Staff Liaison are the only exceptions
 - Jennifer's term will end on June 30, 2019
 - Linda's term will end when she chooses as her term has no expiration

Trunk or Treat

1:40

- Scheduled for Friday, October 26, (a non-Flex Friday) originally from 6pm – 8pm.
- This conflicts with the Middle School Dance being held that night.
- Saturday, October 27 was suggested as an alternate date during the afternoon.
 - Teachers may not want to come in on a weekend
- This is optional for teachers and clubs.
 - Participation is not required as it is for carnivals
- Each class who wants to participate will be responsible for decorating 1 vehicle as well as obtaining candy donations from parents.
- Additional cars may participate for a fee, to be determined.
- Admission will be free.
 - A small admission fee of \$1 per child/participant was suggested
- Students will be encouraged to dress in their costumes.
- Cotton Candy, Snow Cones and Popcorn was suggested as an option to be sold.
 - These will be available on a first come, first serve basis to ALL teachers and clubs
 - Money raised will go into their classroom/club accounts
 - More than one class can sign up, but they must agree to share the profits
- Rules for carnivals will apply where a car or food stand must always be manned in order to receive payment into their funds.

Box Tops Update

1:42

- Our goal for the year is \$750.00.
- Save Over Summer program turned in 305 valid Box Tops worth \$30.50.

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- First school wide collection saw 1,723 valid Box Tops turned in worth \$172.30.
 - 4A (Lewis) won the class party with 193 Box Tops turned in.
 - 44 Individual students labeled their baggie to be entered into the prize for most turned in in each class.
- Teachers, please remember to make sure students drop their Box Tops baggies into collection boxes with the students name clearly labeled.
- Several unnamed baggies could've taken home that classes' top prize.
- As an extra incentive, the winning class will now have a Box Tops travelling trophy to display in their classroom until the next collection.

Treasury Update

1:50

- A treasury report was unavailable at this time.
- When previous treasurer closed out the fiscal year and turned in the computer and all financial records, she forgot to update Quickbooks in the computer with new balances and new teachers.
- A treasury report will be given to all teachers within the next week.
 - It is an easy fix, just time consuming
 - Specific account balances must be confirmed by banking records

Q & A with Attendees

1:51

- A parent asked if the PTO was continuing the Student of the Month program this year.
 - The school administration has taken over that program

Announcements

1:52

- Next meeting will possibly be held on *Friday, October 19, 2018* at 12:45 instead of the original planned date of Friday, October 5th.
 - Date change due to regularly scheduled meeting occurring during Parent/Teacher conference week.
- An announcement will be made on the Ridgecrest Charter Facebook page as well as the Ridgecrest Charter School PTO Facebook page as soon as it is agreed to.

Adjournment

1:54

Attendance

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|-------------------------------|-----------------------------------|
| • Jennifer Thrailkill-Leonard | PTO President |
| • Linda Thompson | PTO Teacher/Staff Liaison (2A) |
| • Karen Greenhaw | RSP Administrator/Parent |
| • Ti Wingo | Teacher (K2) |
| • Sarah Bradford | Parent (2B, 4B, 7 th) |
| • Amber Cribb | Parent (7th Grade) |
| • Brittney Darouze | Parent (5A) |
| • Olimpia Diaz | Parent (5B) |
| • Tom Leonard | Parent (4A) |
| • Amber Lowry | Parent (2B, 4B) |
| • James McMurry | Parent (8th Grade) |
| • Betsy Priest | Parent (K1) |
| • Kaylie Sarah Sabryna | Parent |