

**RIDGECREST CHARTER SCHOOL**

**GOVERNING BOARD**

**Regular Meeting**

Wednesday May 23, 2018

**Time: 5:00 PM**

325 South Downs Street, Ridgecrest, CA 93555

**I. MINUTES**

**A. CALL TO ORDER**

The meeting was called to order by the board chair at 5:07 pm.

**B. ROLL CALL**

	<b>Present</b>	<b>Absent</b>
Eric Bruen President	X	_____
Chip Holloway, Vice President	X	_____
Elsa Hennings, Secretary	X	_____
Ray Miller, Treasurer	_____	X
Deanna Lukens, Member	X	_____

**C. FLAG SALUTE**

The flag salute was observed.

**D. MOMENT OF SILENCE**

The moment of silence was observed.

**II. APPROVAL OF BOARD MEETING MINUTES**

Minutes of the Regular Meeting of April 25, 2018

Motion: EH Second: CH Vote: 4-0
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**III. COMMUNICATIONS**

**A. REPORTS**

**1. PTO**

- Kathy Hileman gave a financial handout to the board.
- Camp KEEP was a big success.
- The PTO board needs volunteers for next school year. Eric responded that the board will give a full commitment to PTO in any way they can. Parents need to step up if activities are going to continue at RCS, for example: Grandparents Day, Hero Day, Spring Fling.
- The Spring Fling made a profit this year and a good time was had by all. The silent auction brought in the most money.

**2. Facility/Finance** – to be discussed during the administrative report

### **3. Election Committee –**

- Elsa Hennings announced that Arzell Hale was elected to the board to replace her spot in July. Eric Bruen was elected by the staff and becomes the staff liaison also.

## **B. STAFF REPORTS**

### **1. Administrative Reports – Steve Martinez**

- **We had a very big turnout for open house.**
- **The dunk tank was a huge success at the Spring Fling.**
- **We had Staff Appreciation Week early so that the teachers and staff that went to Camp KEEP could participate.**
- **Promotion activities for the K students is set for May 31, 2018 at 8:30 am and the 8<sup>th</sup> grade promotion ceremony is set for 5:50 pm at the Desert Christian Center.**
- **Steve attended meetings in Camarillo and brought back financial information for the board on how CA schools are doing and what is in store for the next several years.**
- **We are fiscally strong. The state brought in an extra 4 Billion dollars with 720 million earmarked for education.**
- **Schools funding could suffer with the new federal tax legislation.**
- **We are presently in the longest recovery in history and it is anticipated that a recession is coming.**
- **We have the LCFF for a funding formula.**
- **The rate for STIRS and PERS has been rising significantly and will continue to do so.**
- **Phase 1 of the facilities project is slated to begin on June 1<sup>st</sup>; this will be delayed and we need to set a special meeting to discuss construction. It is currently being reviewed at costing more than the original estimate by more than \$380,369.**
- **Steve was directed to speak with Eric Hall and Associates and get the numbers and reasoning for the increases. A special meeting will be set to discuss and finalize plans within one week.**

## **C. PUBLIC COMMENT**

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Oral Communications was opened at 5:26 pm and closed at 5:27 pm.

## **IV. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote. The Director recommends approval of all consent agenda items.

**It is recommended that the Board approve Consent Agenda Items 1 – 3.**

1. Approval of the April Payments to Staff and Vendors
2. Approval April Financial Reports
  - Comparative Balance Sheet Detail

- Statement of Operations Summary Budget to Actual
  - Statement of Operations Summary by Month
  - Statement of Operations Summary by Program
3. Personnel Report

**Motion: EL Second: DL Vote: 4-0**

**V. ITEMS SCHEDULED FOR ACTION/DISCUSSION/INFORMATION**

**1. Enrollment Report**

**INFORMATION**

**2. Approval of Vogel and Associates Contract for 2018 - 2019**

**Motion: EH Second: CH Vote: 4-0**

**3. Approval of Stipends**

**Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_**

**4. Approval of Information System Managers Position**

**Motion: CH Second: DL Vote: 4-0**

**5. Approval of Compensation Schedule for 2018-2019  
Management, Certificated, Classified**

Staff was instructed to:

- Look into longevity and vacation increments for classified staff.
- Look into certificated and classified staff education as a yearly bonus as opposed to a onetime bonus.
- Reevaluate steps for classified personnel.
- Investigate alternatives to STIRS and PERS for retirement.

**A Motion was made to amend the salary schedule to include an 8% raise across the board for everyone.**

**Motion: CH Second: DL Vote: 4-0**

**6. Approval of Change in Independent Study Contract Policy for Student 128**

Motion: EH Second: DL Vote: 4-0

**VI. CLOSED SESSION**

The meeting will now convene to closed session to discuss the following matters pursuant with Brown Act Section: 54957

Closed session entered into at 6:58 pm and concluded at 7:26 pm.

**1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Executive Director

Report Out of Closed Session

Satisfactory evaluation: recommend a 2 year contract extension.

**2. Pupil Discipline**

One case

Report Out of Closed Session

No Action Taken

**VII. FUTURE MEETINGS**

1. June 27, 2018

2. TBD

**VIII. CLOSING BOARD COMMENTS**

Will try for a June 13<sup>th</sup> 2018 for a Special Meeting about construction.

**IX. ADJOURNMENT**

The meeting was adjourned at 7:34 pm.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the Director's office. Per Brown Act 54954.3(a) at any special meeting the public has the right to address any item described in the agenda before or during consideration of that item.*