

**RIDGECREST CHARTER SCHOOL**  
**GOVERNING BOARD**  
**Regular Meeting**  
Wednesday August 22, 2018  
**Time: 5:00 PM**  
325 South Downs Street, Ridgecrest, CA 93555

**I. MINUTES**

**A. CALL TO ORDER**

The meeting was called to order by the board chair at 5:05 pm.

**B. ROLL CALL**

	<b>Present</b>	<b>Absent</b>
Eric Bruen President	X	_____
Chip Holloway, Vice President	_____	X
Arzell Hale, Member	X	_____
Ray Miller, Treasurer	X	_____
Deanna Lukens, Secretary	X	_____

**C. FLAG SALUTE**

The flag salute was observed.

**D. MOMENT OF SILENCE**

The moment of silence was observed.

**II. APPROVAL OF BOARD MEETING MINUTES**

Minutes of the Special Meeting of July 30, 2018

Motion: RM Second: AH Vote: 4-0
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**III. COMMUNICATIONS**

**A. REPORTS**

**1. PTO Mrs. Thompson**

- First PTO meeting of the school year is this Friday at 12:30.
- We are looking for fresh ideas and some new blood to energize the group.
- We are having a smoothie contest this Friday.
- The Hero luncheon is scheduled for 9/7/18. All the arrangements have been made.
- Grandparents' day is scheduled for 9/21/18.

Eric Bruen would like the PTO board to know that they can come to the Governing Board for direction.

## **2. Facility/Finance – No Finance Report**

- Dr. Martinez and Mrs. Hogg have met with the general contractor. The First Phase is nearly complete. The signs need to go up and the playground is being rebuilt. New arrows will be installed in blue paint in the parking so that they show up better.
- We own the temporary fencing that is, right now, around certain parts of the property. Eric gave direction to get a number from the contractor on what the fencing will hold up to come windy season in October. We need to have a guarantee on this.
- The city has given the estimate that this part of Downs will be completed sometime in the next 5 years.
- The bond is being put off till after the Charter Renewal. Phase 2 of construction could be pushed back till June. The architects will have the designs done by October.

## **B. STAFF REPORTS**

### **1. Administrative Reports- Dr. Martinez – Executive Director**

#### **Enrollment**

- Administrative team monitoring
- Active recruitment strategies and events
- The board gave direction that we need to advertise more. We should be active on Facebook answering questions. Our website also needs to be active with what is going on at the school.

#### **Cash Flow**

- Vogel & Associates cash flow analysis and historical data. Handout.

#### **Facilities and Bond Update**

- Punch List
- GMP for Phases II and III
- Appraisal
- RCS Facilities, LLC

#### **Petition Update**

- CCSA visit
- Meeting with SSUSD and Supt. Bell tomorrow morning
- Public Hearing- September 13<sup>th</sup>. The board gave direction to actively enlist parents to be present at this meeting.
- SSUSD decision- October 18<sup>th</sup> on petition on Charter renewal.

### **Miriam Hogg - Assistant Director**

1. **ELAC** stands for English Learner Advisory Committee. Schools with 21 or more English learners are required to create an ELAC. Currently RCS has under 21 students, but thought the creation of an ELAC is beneficial considering the growth we've seen and desire to have. The function of the ELAC is to serve as an advisory committee on programs and services that support English learners. The first English Learner (EL) parent meeting is tomorrow (Thursday) at 5:30. By the end of that meeting we hope to have a newly formed ELAC. Mrs. Atencio our Reading Specialist and Lilian Ramirez, our English Learner Program Coordinator along with myself will present during tomorrow's meeting.

2. **Beginning of Year Assessments**

This week, our students began completing beginning of year assessments. In addition to curriculum assessments, students from 2-8<sup>th</sup> grade will complete English and Math assessments using Northwest Evaluation Association (NWEA). NWEA assessments are called Measures of Academic Progress (MAP). These computerized adaptive tests provide useful information toward predicting how are students will perform on the California Assessment of Student Performance and Progress (CAASPP).

3. Increasing student performance on the CAASPP was one of the goals outlined in our LCAP. Last year, we noticed students nearly met their achievement goals. This year, using our new intervention model, we hope to identify student areas of need, then address it with specific focused content in the classrooms.

4. **Hearing Tests**

August 27 students in Kindergarten, 2<sup>nd</sup>, 5<sup>th</sup>, and 8<sup>th</sup> grade will have hearing tests performed. A representative from Kern County will be onsite to perform these tests. Hearing tests are mandatory for the selected grade levels.

5. **Picture Day**

August 29<sup>th</sup> is Picture Day. These pictures will be used for the school yearbooks. Gentle reminder...Board Members, should also stop by to have their pictures taken because you will also be pictured in the yearbook.

6. **PTO**

Friday August 24<sup>th</sup> at 12:30 is the first PTO meeting of the school year. In order to boost the participation, we have partnered with the Ridgecrest Regional Hospital to host a Healthy Smoothie Competition. The hospital has generously donated 3 blenders which will be raffled off. We have also secured gift certificate donations from Albertson's, Stater Bros., and Pita Fresh.

7. **Upcoming Events**

September 7th – Hero's Day  
September 21<sup>st</sup> - Grandparent's Day

**C. PUBLIC COMMENT**

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Oral Communications was opened at 6:01 pm and closed at 6:02 pm.

**IV. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote. The Director recommends approval of all consent agenda items.

**It is recommended that the Board approve Consent Agenda Items 1 2**

1. Approval of the July Payments to Staff and Vendors

2. Personnel Register

Motion: RM Second: DL Vote: 4-0

V. ITEMS SCHEDULED FOR ACTION/DISCUSSION/INFORMATION

1. Enrollment Report

Information

2. Approval of Executive Director Contract

With an amendment change on Section 12B 2<sup>nd</sup> paragraph

Motion: RM Second: AH Vote: 4-0

3. Approval for Administrators' Professional Activities

Motion: RM Second: DL Vote: 4-0

VI. FUTURE MEETINGS

1. September 12, 2018 Special Meeting at 5 pm
2. September 26, 2018
3. October 24, 2018
4. November 21, 2018 (in lieu of meeting scheduled for Thanksgiving)

VII. CLOSING BOARD COMMENTS

Ray Miller asked why there were no financials at this meeting or at the July meeting. Steve will get the answer for this. We are in the process of closing the books at this time. The CDE made several recommendations on the visit in January. Ray would like to have an update on that.

VIII. ADJOURNMENT

The meeting was adjourned at 6:34 pm.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the Director's office. Per Brown Act 54954.3(a) at any special meeting the public has the right to address any item described in the agenda before or during consideration of that item.*