

**RIDGECREST CHARTER SCHOOL
GOVERNING BOARD
Special Meeting
Thursday February 25, 2016
Time: 7:00 PM
325 South Downs Street, Ridgecrest, CA 93555**

I. MINUTES

A. CALL TO ORDER

The meetings was called to order by the board chair at 7:00pm

B. ROLL CALL

	Present	Absent
Elsa Hennings, <i>President</i>	X	_____
Jim Suver, <i>Vice-President</i> ;	X	_____
Celese Sanders, <i>Treasurer</i>	X	_____
Eileen Shibley, <i>Secretary</i>	X	_____
Valerie Karnes, <i>Member</i>	_____	X

C. FLAG SALUTE

The flag salute was performed.

D. MOMENT OF SILENCE

The moment of silence was observed.

II. APPROVAL OF BOARD MEETING MINUTES

A. Minutes of the Regular Meeting of January 27, 2016

Motion: ES Second: CS Vote: 4-0

III. COMMUNICATIONS

A. COMMITTEE REPORTS

1. PTO Kathy Hileman

- Everything is on track for Camp KEEP. We are set to leave on April 18th.
- Process of revamping the Spring Fling. We will change things around a little with new games. It is scheduled for May 20th this year.

2. Facility Elsa Hennings

- Thank you to Eileen for working with the city and being able to finally get the easement approved. This will cut down on the congestion both in the morning at dismissal.
- The conceptual master plan for the café/ gym was approved at the Planning Commission meeting.
- The design development for the café is progressing. There is approval for a new architect for the school's master plan on tonight's agenda.

3. Finance –Jim Suver

- A meeting will be scheduled for March.

4. SARB – Gayle Pietrangelo

- Notifying parents of giving lunch detention for tardy students has had a strong effect on the numbers of tardy and late students. We intend to keep stressing to parents the need for students to be at school for the entire school day.

B. STAFF REPORTS

1. Administrative Report

- Carrie Lopes, our California Department of Education representative, will be visiting our campus on March 2 and 3. This is an annual event since we are a State Board of Education sponsored charter school.
- Mrs. Ellingsworth submitted our draft self-study to Susie Chow, the chairperson of our visiting committee. Once we receive input or approval from Ms. Chow, copies will be sent to the other visiting committee members. Mrs. Thompson is organizing the Sunday, April 24th luncheon. Mrs. Perry will be making the hotel and meal arrangements for the visiting committee members.
- Mary Morgan and Cathi Vogel visited for a day and provided financial training focused mostly on coding.
- CALPADS is changing rules for input and the Fall 1 amendment window has been extended to March 18th. We have been certified since December, still in order to make sure we maintain compliance; Mrs. Pietrangelo has been examining report changes to see if we need to recertify.
- Re-enrollment letters for the 2016-2017 school year have been sent out.
- Cathy Boomer, a certificated school nurse, will provide training to school staff who have volunteered to administer emergency seizure medication to a student.
- Kern County Dental Health Network screened 48 of our kindergarten students. They applied fluoride, sealants, and made dental recommendations.
- Mrs. Veliz and Mrs. Pietrangelo attended a webinar on Safe Schools, a program that can work with Aeries (our student information system) to track volunteers and visitors entering the school.
- Mrs. Perry, Mrs. Hennings, and Mrs. Shibley met with a representative from Tel-Tec regarding the school's security system.
- Mrs. Perry confirmed Piney Pool rental dates for the end of the year Awesome Eagle swim parties.
- Mrs. Beitnes and Mr. Kaufman have completed the Junior Olympics schedule and will present it during the February 26 staff meeting.
- Mrs. Beitnes has also completed the CAASPP (California Assessment of Student Progress and Performance) schedule and will present it at the February 26 staff meeting.
- Mrs. Laird is preparing ballots for the upcoming School Site Council election.
- Mrs. Perry will be attending chief business officer training in Sacramento.

Commented [E1]: Not sure these dates are right?

- Mrs. Jacotin, Ms. Kimber, Mrs. Pietrangelo, and Mrs. Veliz will be attending workshops at the Aeries conference from March 6 – 9.
- Mrs. Perry, Mrs. Hogg, Mrs. Atencio, Mrs. Hennings, Ms. Kimber and Mrs. Ellingsworth are scheduled to attend the California Charter School conference which is being held during our spring break.
- The new food service payment program is close to being enabled

C. PUBLIC COMMENT

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Oral Communications was opened at 7:14 pm and closed at 7:18 pm.

Laura Horton introduced herself to the board as a parent of a student at the school now. She also has two students that have promoted from RCS. Laura wanted to point out to the board that the way the meeting was set up the audience has a hard time hearing what is being said and also cannot see all the board members. The board quickly and quietly moved their chairs to better facilitate the audience. It was noted that in years past we used to have an auditorium to hold these meetings but at the moment it is a little hard trying to accommodate everyone in a classroom. It will be better when our new facilities are completed. The board thanked Laura for her observations and will try harder to accommodate everyone in the future.

IV. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote. The Director recommends approval of all consent agenda items.

It is recommended that the Board approve Consent Agenda Items 1-2.

1. Approval of the January Payments to Staff and Vendors
2. Approval of December Financial Report
 - Comparative Balance Sheet
 - Statement of Operations Summary Budget vs Actual
 - Statement of Operations Summary by Month
 - Statement of Operations Summary by Program

Motion: JS Second: ES Vote: 4-0

V. ITEMS SCHEDULED FOR ACTION/DISCUSSION/INFORMATION

1. Enrollment Report

Informational

2. Approval of Credentialed New Hires

Motion: JS Second: ES Vote: 4-0

3. Approval of Architectural Contract

Motion: JS Second: CS Vote: 4-0

4. Approval of Proposed Changes to By-Laws

Motion: CS Second: JS Vote: 4-0

5. WASC

Informational

6. Board Election Nominating Committee

Elsa asked Celese to form a committee to facilitate this committee.

Informational

VI. FUTURE MEETINGS

1. March 23, 2016
2. April 27, 2016
3. May 18, 2016

VII. CLOSING BOARD COMMENTS

EH – Tina Ellingsworth will be out on medical leave until June 1st. Christine Laird will be the Acting Executive Director.

CS – Thanked the audience for being in attendance.

ES – Noted that it takes a really good team to keep everything running.

VIII. ADJOURNMENT

The meeting was adjourned at 7:35 pm.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the Director's office. Per Brown Act 54954.3(a) at any special meeting the public has the right to address any item described in the agenda before or during consideration of that item.