

**RIDGECREST CHARTER SCHOOL
GOVERNING BOARD
Special Meeting**
Saturday, November 13, 2010
Time: 9:00 am
325 South Downs Street, Ridgecrest, CA 93555

I. Minutes

A. CALL TO ORDER

The Meeting was called to order by the Board Chair at 9:15 am.

B. ROLL CALL

	Present	Absent
Craig Bradley, <i>President</i>	<u>X</u>	<u> </u>
Rick Smith, <i>Vice-President</i>	<u>X</u>	<u> </u>
Robert Pritchard, <i>Treasurer</i>	<u> </u>	<u>X</u>
Jerry Perez, <i>Secretary</i>	<u>X</u>	<u> </u>
Debby Kurti, <i>Member</i>	<u> </u>	<u>X</u>

C. APPROVAL OF AGENDA

Motion: CB Second: RS Vote: 3-0
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D. FLAG SALUTE

The Flag Salute was observed.

E. MOMENT OF SILENCE

The Moment of Silence was observed.

II. PUBLIC COMMENT

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Oral Communications was opened at 9:20 am and closed at 9:21 am.

Daily Independent reporter John Ciani made the suggestion that the parking lot be lit up in the evening for safety concerns. Direction was given to Staff.

III. The Board will now conduct a Workshop to Discuss the Following:

- **Short and Long Term Fiscal Planning**

- Budget Update with two to three year projection
- Cash Flow vs. Ending Balance ‘fiscal health analysis’

Cathi Vogel gave a PowerPoint presentation touching on the following:

- Snapshot Federal Economy
 - Snapshot State Economy
 - Snapshot Charter School Economy
 - Surviving in Tough Times
 - Identify Priorities
 - Plan, Plan, Plan
 - Positive Role Models –Strong Team
 - Healthy Ending Balance
 - Timely Budget Adoption
 - Long Term Plan (In Process . . .)
 - Dwindling Cash
 - Increasing Delays in State Payments
 - KCSOS Cash Management Support
 - Ongoing Expenses Funded by One Time \$
 - Identify 2 or 3 Priorities
 - Identify Responsibilities
 - Staff Compensation
 - Parameters and Options
 - First Interim Report ~ Multi-Year Budget
 - Audited Financial Report
 - Cash Loan Program
 - Identify Shortfall for 2011-2012
 - Update Shortfall Projection as Needed
 - Eliminate Deficit Spending
 - Develop Revenue Augmentation and Expenditure Reduction Options
- **Facility Needs**
 - Immediate
 - Board Committee
 - Charge (Responsibilities)
 - Timeline
 - Project Management

Don Baker presented a PowerPoint presentation touching on the following:

Present needs:

- Basketball Court (concrete & baskets) \$10,000.
- Kitchen Remodel
- Bathroom upkeep
- Entry Door Replacement
- Sign Area ground covering (Material donation, would need delivery and weed block)
- Remodel main bldg. restrooms to bring up to Handicap standards
- Water fountains
- Security Lighting improvements

Future Needs

- Additional Classroom space
- Additional Restroom
- Shade Structure For lunch area including tables

Cost Solutions

- General Funds
- TARP Funds
- Refinance Property (need to have property assessed, probably independent of loan)
- Private Funds
- Grants or Bond funds come with DSA oversight and greatly increased cost, they will also evaluate existing facility and expect DSA standard throughout.

Future Vision for RCS

- This facility is at its growth limit, what will we do?
- Purchase property and expand....with what funding?
- Eliminate Middle School and focus on Elementary grades?
- Create new school in SBE Ridgecrest Charter District for Middle/High School on different location with start up grant. Focus vision on Technology and Math. Look for private support, and build to DSA standards

A 25 minute recess was taken at 10:30 am.

Craig asked each member present to give one item to be considered for a future vision of the school. The following were topics raised.

- **Middle School Gate Program**
- **Middle School Concept K-12 school**
- **Refinancing the property**
- **Utilities cost and thereof**
- **Location – Expansion**
- **Portables, RSP, Computer and Art relocation**
- **Ground, Beautification – Sports and Jungle Gyms**

A recess was taken at 11:25 am.

IV. CLOSED SESSION

The meeting will now convene to closed session to discuss the following matters pursuant with Brown Act Section 54957.

PUBLIC EMPLOYEE

1. Public Employee Performance Evaluation

Title: Executive Director
Business Manager
Pupil Service Personnel
Classified Staff
Certificated Staff

Director Tina Ellingsworth and Financial Advisor Cathy Vogel were present for a portion of the closed session.

Closed session was entered into at 11:40 am and concluded at 12:43 am.

A closed session recess was taken at 12:25 am. Closed session was resumed at 12:30 pm.

V. RECONVENE TO PUBLIC SESSION

The meeting was reconvened to Open Session at 12:45 am.

Report out of Closed Session:

Vice President Rick Smith read the report out of closed session:

The Board voted unanimously for a reclassification of two office clerks to Administrative Assistants with a cost factor of 2% effective July 1, 2010 with a 3% increase for all credentialed and classified staff effective 7/1/2010 with the exception of substitute teachers and yard duty.

The consensus of the members present formulated the following list in order of necessity for direction to Staff:

1. Remodel Main Building
2. Kitchen Repair
3. Bathroom Renovation
4. Security Lighting
5. Entry Door
6. Water Fountains
7. Basketball Court
8. Sign Upkeep

VI. FUTURE MEETINGS

1. December 4, 2010 (workshop)
2. December 8, 2010
3. January 26, 2011
4. February 9, 2011

VII. FUTURE AGENDA ITEMS

1. Board Policy 3516 Emergencies and Disaster Preparedness Plan

VIII. CLOSING BOARD COMMENTS

There were no closing comments.

IX. ADJOURNMENT

The meeting was adjourned at 1:30 pm.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the Director's office. Per Brown Act 54954.3(a) at any special meeting the public has the right to address any item described in the agenda before or during consideration of that item.